

**CLAYTON HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS' MEETING
OCTOBER 23, 2019**

MINUTES OF MEETING

The monthly Board of Directors' meeting of the Clayton Homeowners Association, Inc. was held on Thursday, October 23, 2019 at the Clayton HOA clubhouse located at 3705 Green Crest, Houston, TX 77082.

DIRECTORS IN ATTENDANCE

Directors: Tracy Jones, Donna Kinerd, Keith Green, Sylvia Marinez, Beatriz Green and Dr. Janice Little were in attendance.

OTHERS IN ATTENDANCE

Jodi Rohrer with Property Masters, Inc. was present as well as a few homeowners.

CALL MEETING TO ORDER

With a quorum of board members present Tracy Jones called the meeting to order at 7:00 PM.

FINANCIALS

Keith Green read the financials.

SECURITY UPDATE

Donna Kinerd reported that one crime had been reported in the past month which was a theft. Residents are still encouraged to join Nextdoor.com which has over 337 Clayton residents signed up and access to over 6,350 neighboring residents in other nearby HOA's.

GMBAC: Donna Kinerd reported that GMBAC is planning for 2020.

CLUBHOUSE RENTALS: 6 rentals have been scheduled over the next two months of November and December.

MINUTES OF PAST MEETING

Minutes of August 22, 2019 meeting were reviewed, there were no minutes from September as there was not a quorum of directors. Keith Green motioned for the minutes to be approved as read. Donna Kinerd seconded and all approved.

ROUND TABLE DISCUSSION

OLD BUSINESS

Residents in attendance asked several questions such as why will there be an increase in the annual maintenance fee and if installment payments can be made. The Board will be happy to discuss a payment plan with any owner if they request one. The courtesy patrol by Spartan was cancelled for the time being due to budget reasons. The Board is hoping to resume patrols once the budget can handle the expense.

Donna reported that a neighborhood "Improvement Committee" meeting was held but only one resident showed up. Ideas were generated on how to make the community better.

Janice talked about the "Community Showcase" event that was held at the clubhouse. This event recognized community volunteers from area businesses as well as recognizing our own Donna Kinerd who was acknowledged for the work she does for the HOA as well as the greater Mission Bend area. This was a great event and was enjoyed by all.

NEW BUSINESS

Homeowner Jay Sorrenson asked several financial questions which were answered

There was discussion held about having a Holiday Decorating Contest. Beatriz offered to provide a santa suit if someone was willing to wear it. A potluck could be held and the winners of the contest announced. Wanda, Beatriz and Donna will work on putting this together.

EXECUTIVE SESSION

There was nothing to vote on regarding owners who are delinquent. The new attorney, Kathy Terry, is working on collecting from owners who have not paid their 2019 maintenance fees.

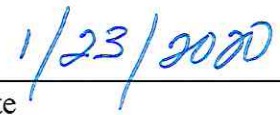
NEXT BOARD MEETING: The next board meeting will be the annual meeting which will be held on Monday, December 2 , 2019

ADJOURN

There being no further business to discuss the meeting adjourned at 7:48 p.m.



Signature of Secretary or President



Date