

**CLAYTON HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS' MEETING
JUNE 27, 2019**

MINUTES OF MEETING

The monthly Board of Directors' meeting of the Clayton Homeowners Association, Inc. was held on Thursday, June 27, 2019 at the new Clayton HOA clubhouse located at 3705 Green Crest, Houston, TX 77082.

DIRECTORS IN ATTENDANCE

Directors: Tracy Jones, Dr. Janice Little, Keith Green and Sylvia Marinez were in attendance.

OTHERS IN ATTENDANCE

Jodi Rohrer with Property Masters, Inc. was present as well as homeowners Jay Sorrenson, and Sheryl Kirk. Attorney Kathy Ann Terry was also in attendance.

CALL MEETING TO ORDER

With a quorum of board members present Tracy Jones called the meeting to order at 7:10 PM.

The Board introduced Kathy Ann Terry to those present. The Board is considering moving to her firm for all attorney related issues for the Clayton HOA. The Board asked Kathy several questions regarding her practice and her rates which had been given to each board member for review. The Board will further discuss the possibility of moving over to Kathy in Executive Session. The board thanked Kathy for attending the meeting and that they will get back to her with any additional questions and their decision.

FINANCIALS

Keith Green read the financials. Budget and finances were discussed.

SECURITY UPDATE

Donna was not present so there was no security report. Residents are still encouraged to join Nextdoor.com which has over 310 Clayton residents signed up and access to over 5000 plus neighboring residents in other HOA's.

GMBAC: Donna Kinerd was not present so there was no GMBAC update given.

Janice was congratulated for a successful "Paint the Park" event. This event is the first of several, funds used were from the grant money which Janice had applied for, to help the neighborhood come together to build community spirit. The park equipment looks great after approximately 30 different residents showed up and worked hard getting the park in shape. Janice thanked Keith Green and Donna Kinerd for their hard work in organizing and working at this event.

Janice gave additional information regarding the next few events that are planned. The next event will be next month at the church for a "Christmas in July" event. People can buy tables to sell different items. The following neighborhood challenge will be in August and will be a Family Feud game where families or groups can sign up as teams to face off against other teams.

MINUTES OF PAST MEETING

Minutes of May 23, 2019 meeting were reviewed. Tracy motioned for the minutes to be approved as read. Sylvia Marinez seconded and all approved.

ROUND TABLE DISCUSSION

OLD BUSINESS

Pool: The bathrooms continue to be a problem at the pool. People are continually stopping up the toilets and leaving both rooms filthy. Pedro has saved the association a lot of money by cleaning these toilets so that a plumber didn't have to be called. It was also noted that residents reported seeing the pool gate open and that the magnetic lock was not working. Most of these items had been posted to Nextdoor.com and not called in to the management company.

Clubhouse: Tracy reported that the owner of Jara Construction had declared bankruptcy and that the association will be listed as a creditor. It is unclear what amount of money will be recovered from Jara now that this has occurred.

NEW BUSINESS

It was noted that the house at 3642 Briar Gardens has painted brick. The new owner reported that the brick had been painted when she bought the home in June 2018. She had received several letters regarding this but thinks it unfair that she be held responsible for doing something she did not do. This violation is now closed.

EXECUTIVE SESSION

Due to the resignation of Zena Evans Tracy Jones motioned to appoint Wanda Boone to fill the remaining time of Zena's term on the Board. Keith Green seconded the motion, all agreed. Jodi will contact Wanda and let her know.

NEXT BOARD MEETING: The next monthly board meeting will be held on July 25, 2019

ADJOURN

There being no further business to discuss the meeting adjourned at 8:40 p.m.

Signature of Secretary or President

Date