

**CLAYTON HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
JULY 25, 2019**

**MINUTES OF MEETING**

The monthly Board of Directors' meeting of the Clayton Homeowners Association, Inc. was held on Thursday, July 25, 2019 at the new Clayton HOA clubhouse located at 3705 Green Crest, Houston, TX 77082.

**DIRECTORS IN ATTENDANCE**

Directors: Donna Kinerd, Keith Green, Wanda Boone and Sylvia Marinez were in attendance.

**OTHERS IN ATTENDANCE**

Jodi Rohrer with Property Masters, Inc. was present as well as homeowners Jay Sorrenson and one other owner were in attendance.

**CALL MEETING TO ORDER**

With a quorum of board members present Donna Kinerd called the meeting to order at 7:10 PM.

**FINANCIALS**

Keith Green read the financials. Budget and finances were discussed.

**SECURITY UPDATE**

Donna Kinerd reported that one crime had been reported in the past month which was criminal damage to property. Residents are still encouraged to join Nextdoor.com which has over 310 Clayton residents signed up and access to over 5000 plus neighboring residents in other HOA's.

**GMBAC:** Donna Kinerd reported that GMBAC will be holding their back to school event on August 10<sup>th</sup> at the New Life Baptist Church at the corner of Aleif Clodine and Addicks Clodine. They expect to hand out close to 300 backpacks with school supplies to area children.

**Clayton Challenge:** Donna reminded everyone that the next community event would be "Family Feud", this event will be held at the clubhouse on August 6<sup>th</sup> and Donna will post information on the website. Everyone is encouraged to participate and should bring their friends and neighbors. This event is the third of several, funds used were from the grant which Janice had applied for, to help build community within the neighborhood. Families or groups can sign up as teams to face off against other teams. The last event was "Christmas In July" held at the church

**MINUTES OF PAST MEETING**

Minutes of June 27, 2019 meeting were reviewed. Keith Green motioned for the minutes to be approved as read. Sylvia Marinez seconded and all approved.

## **ROUND TABLE DISCUSSION**

### **OLD BUSINESS**

**Pool:** A pool committee has been formed and currently consists of 4 – 5 members from within the neighborhood. This committee will help monitor and police the pool to make sure residents and friends are behaving appropriately. This should help keep the pool area in better shape. The damage and mess that has been left at the pool this summer has cost the association in maintenance. The question of when the pool should be closed was discussed and the Board decided that the pool will be closed the Tuesday after Labor Day this year which will bring down the cost of maintenance through the end of the year.

**Clubhouse:** Rentals have been going well. There is a rental this next weekend. Clayton has collected \$1,900 in rental fees since the clubhouse was available for rentals in April of this year. Jay Sorrenson asked several questions regarding finances and the necessity of raising maintenance fees in 2020. The Board is open to any suggestions on how to increase revenues for the association.

### **NEW BUSINESS**

Donna Kinerd reported that she attended the Christmas in July event and sold plants she had from the plant swap in May. She made \$75 which she has donated to the HOA.

Keith Green reported that something, maybe a car or truck, has damaged the gate at the sidewalk just west of the pool building. He will try to repair what he can this week. The cameras will be checked to see if it can be determined who, what and when the fence was damaged.

### **EXECUTIVE SESSION**

The Board discussed moving HOA business from attorney Mitchell Katine's office to Kathy Ann Terry for any legal work needed for the association. Kathy Terry had attended the board meeting in June. Sylvia Marinez motioned to hire Kathy Terry to do all legal work for the association, Keith Green seconded and all approved.

**NEXT BOARD MEETING:** The next monthly board meeting will be held on August 22, 2019

### **ADJOURN**

There being no further business to discuss the meeting adjourned at 8:20 p.m.

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Signature of Secretary or President

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Date