

**CLAYTON HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
MAY 23, 2019**

**MINUTES OF MEETING**

The monthly Board of Directors' meeting of the Clayton Homeowners Association, Inc. was held on Thursday, May 23, 2019 at the new Clayton HOA clubhouse located at 3705 Green Crest, Houston, TX 77082.

**DIRECTORS IN ATTENDANCE**

Directors: Tracy Jones, Donna Kinerd, Dr. Janice Little, Beatrix Green and Sylvia Marinez were in attendance.

**OTHERS IN ATTENDANCE**

Lesha Leighton with Property Masters, Inc. was present as well as homeowners Jay Sorrenson, Wanda Boone and Mike Udvardy.

**CALL MEETING TO ORDER**

With a quorum of board members present Tracy Jones called the meeting to order at 7:02 PM.

**FINANCIALS**

Tracy Jones read the financials. Budget and finances were discussed. The Board discussed ways to save money. It was decided to find out if cutting Pedro's hours back to 20/week was a viable possibility. The Spartan contract will need to be reviewed and a decision made if this can be done without any penalty.

**SECURITY UPDATE**

Donna reported that there had been one report of a theft. Nextdoor has 310 Clayton residents signed up and they have access to over 5000 plus neighboring residents in other HOA's.

**GMBAC:** Donna Kinerd reported that the Plant Swap last weekend had been a great success. The Back to School supply drive will be done as usual in August. A grant has been approved which will help provide supplies for up to 350 students.

**MINUTES OF PAST MEETING**

Minutes of April 25, 2019 meeting were reviewed. Donna Kinerd motioned for the minutes to be approved as read. Sylvia Marinez seconded and all approved.

**ROUND TABLE DISCUSSION – OLD BUSINESS**

**Clubhouse/Pool:**

The neighborhood Girl Scout troop was in attendance and requested the use of the clubhouse beginning in September for two hours each week from 6 pm until 8pm. They would also like the Board to consider doing a service swap for use of the clubhouse. The Board will consider this possibility. The Board will discuss in more detail at a later time.

Jay Sorrenson wanted to discuss association finances and the cost of the clubhouse and the bank loan to finance it.

Mrs. Boone from 15230 Oak Terrace suggested that blinds or a window film be added to the clubhouse windows to offer some privacy especially at night. The Board will look into the possibility of doing this if it can be done at a low cost.

Dr. Janice Little discussed the playground project "Paint the Park" event to be held on June 22<sup>nd</sup> at 8 am. This event will require neighbors and their children to volunteer their time to help get playground equipment painted.

Donna mentioned that she had been working with OnDuty regarding the problems with the cameras. Seems that the new cameras are more easily damaged than the old ones.

There was discussion of what rate to charge the girl scouts to use the clubhouse to hold their weekly meetings. Tracy Jones motioned to adopt a rate of \$25 per visit (3 hours max) for all 501.C3 and C4 organizations if they want to use the clubhouse during the week. Friday from 4 pm through Sunday would be excluded. Sylvia Marinez seconded the motion and all approved.

Beatriz Green made the suggestion to have signs made up in Spanish and that a small vacuum be purchased for the clubhouse.


#### **EXECUTIVE SESSION**

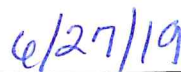
Mitchell Katine's office requested that the board authorize his office to file suit to proceed forward with filing suit for foreclosure of the assessment lien on an owner who now owes the association over \$600. Tracy motioned to approve this request to move forward on this owner, Beatriz seconded and all approved. Tracy signed the authorization form and Lesha will get it back to Katine's office in the morning.

**NEXT BOARD MEETING:** The next monthly board meeting will be held on June 27, 2019

#### **ADJOURN**

There being no further business to discuss the meeting adjourned at 8:57 p.m.

  
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Signature of Secretary or President

  
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Date