

**CLAYTON HOMEOWNERS ASSOCIATION  
BOARD OF DIRECTORS' MEETING  
MARCH 28, 2019**

**MINUTES OF MEETING**

The monthly Board of Directors' meeting of the Clayton Homeowners Association, Inc. was held on Thursday, March 28, 2019 at the new Clayton HOA clubhouse located at 3705 Green Crest, Houston, TX 77082.

**DIRECTORS IN ATTENDANCE**

Directors: Tracy Jones, Dr. Janice Little, Keith Green and Sylvia Marinez were in attendance.

**OTHERS IN ATTENDANCE**

Jodi Rohrer with Property Masters, Inc. was absent due to a family emergency. Homeowners Harold Braun and Jay Sorrenson were also in attendance.

**CALL MEETING TO ORDER**

With a quorum of board members present Tracy Jones called the meeting to order at 7:05 PM.

**FINANCIALS**

Keith Green read the financials.

**SECURITY UPDATE**

Pedro, the Clayton patrol officer with Spartan Security reported that there was little activity this past month

There are currently over 290 Clayton residents on NextDoor.com and there is access to over 5000 plus neighboring residents in other HOA's.

**GMBAC:** Donna Kinerd was not present so no report was given.

**MINUTES OF PAST MEETING**

Minutes of February 28, 2019 meeting were reviewed. Dr. Janice Little motioned for the minutes to be approved as read. Keith Green seconded and all approved.

**ROUND TABLE DISCUSSION – OLD BUSINESS**

**Clubhouse:**

Clubhouse rentals were discussed, Tracy moved that the association rent the clubhouse to non-residents at a higher rate with an increased deposit. Non-residents will also be required to have security at their events. The specific amounts will be discussed and approved via email within the next week. It was also decided that we add that the chairs and tables are NOT to be taken outside of the clubhouse for any reason.

Open House – The Board agreed to hold the open house for homeowners to come by check out the new clubhouse on Saturday, April 13, 2019 from 3 PM until 5 PM.

The girl scouts would like to use the clubhouse one hour each week at a cost of \$25/month for their meetings. They will also rent the clubhouse for their end of the year party. Clayton will also collaborate on a merit badge.

Lights: Bids were received to repair the lights that are out on top of the pole that has the cameras. It was suggested that the other two lights, each on a smaller pole on either side of the pool house be repaired and put off the lights on the camera pole until a later date when funds are more available. Homeowner and electrician Kenneth Randall is looking at the lights to see what is needed to get them to work. He will also look at the pool lights that he had installed back in 2015 to determine why they are not coming on.

Grant: Dr. Janice Little submitted the grant application and received a response with several questions and suggestions. She will respond to them and hope they will approve the grant to do work on the playground.

It was reported that 15003 Royal Shadows has trash on the curb on the side of the house at the end of Cedar Gardens that needs to be removed. Pictures were provided. This is the area where people tend to dump trash. We will see that the trash is removed.

#### **EXECUTIVE SESSION**

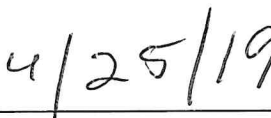
Mitchell Katine's office is moving forward on those owners that have not paid their maintenance fees to the association.

**NEXT BOARD MEETING:** The next monthly board meeting will be held on April 25, 2019

#### **ADJOURN**

There being no further business to discuss the meeting adjourned at 7:55 p.m.

  
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Signature of Secretary or President

  
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Date