

**CLAYTON HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS' MEETING
FEBRUARY 28, 2019**

MINUTES OF MEETING

The monthly Board of Directors' meeting of the Clayton Homeowners Association, Inc. was held on Thursday, February 28, 2019 at the new Clayton HOA clubhouse located at .

DIRECTORS IN ATTENDANCE

Directors: Donna Kinerd, Dr. Janice Little, Beatriz Green and Zena Evans were in attendance.

OTHERS IN ATTENDANCE

Jodi Rohrer representing Property Masters, Inc. was in attendance. Homeowner Jay Sorrenson was also in attendance.

CALL MEETING TO ORDER

With a quorum of board members present Donna Kinerd called the meeting to order at 7:05 PM.

FINANCIALS

Donna Kinerd read the financials.

SECURITY UPDATE

Pedro, the Clayton security patrol officer, commented that many residents reported to him that they are concerned about a man with many tattoos that walks the neighborhood. Other incidents reported were 2 vehicle thefts and 1 sexual assault.

There are currently 290 Clayton residents on NextDoor.com and there is access to over 5000 neighboring residents in other HOA's.

GMBAC: Donna reported that the GMBAC tax workshop that was held on February 9th was a success. Tracy Jones and Jerry Thompson, CPA for GMBAC did a great job presenting information to those residents that attended. GMBAC also "Fed the Firefighters" this past month, they brought sandwiches and other items to the firehouse for the firemen to enjoy, this is an annual event.

MINUTES OF PAST MEETING

Minutes of January 28, 2019 meeting were read. Dr. Janice Little motioned for the minutes to be approved as read. Donna Kinerd seconded and all approved.

ROUND TABLE DISCUSSION – OLD BUSINESS

Clubhouse:

Jay Sorrenson had a couple of questions relating to the clubhouse which were answered.

Donna asked if the board thought it a good idea to get an extended warranty on the appliances purchased for the clubhouse. Zena moved to purchase extended warranties on the stove and the refrigerator for \$135. Beatriz Green seconded, all approved.

Donna ordered two floor mats, one for the main door and another for the door that goes out toward the playground.

Donna will set up a meeting with OnDuty next week so they can instruct board members on the alarm and camera systems. Donna, Zena, Janice and Beatriz can meet next Thursday over the lunch hour. Donna will call and make arrangements and let all board members know the day/time for this meeting.

Donna had clubhouse keys made and handed them out to the board members present who all signed for them.

Open House – The board discussed dates for an open house so all residents could come and check out the new clubhouse. The Board discussed having this open house on Sunday, March 17th or possibly a Sunday in April.

EXECUTIVE SESSION

Mitchell Katine's office requested the board to discuss and vote on two homeowners that had not paid or kept up with agreed payments plans. Jodi submitted the information from Bailey, Mitchell's paralegal. The Board voted on Katine's office moving forward on both homeowners.

NEXT BOARD MEETING: The next monthly board meeting will be held on March 28, 2019

ADJOURN

There being no further business to discuss the meeting adjourned at 8:10 p.m.

Signature of Secretary or President

Date